

Your ref
Our ref
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Wednesday, 17 March 2021

Dear Sir/Madam

AUDIT AND MEMBER STANDARDS COMMITTEE

A meeting of the Audit and Member Standards Committee has been arranged to take place on **THURSDAY, 25TH MARCH, 2021 at 6.00 PM** to consider the following business.

In light of the current Covid-19 pandemic and government advice on social distancing, the meeting will be held online and streamed live on the Council's [YouTube channel](#)

Yours faithfully

A handwritten signature in black ink, appearing to read 'Christie Tims'.

Christie Tims
Head of Governance and Performance

To: Members of Audit and Member Standards Committee

Councillors Greatorex (Chairman), Ho (Vice-Chair), Checkland, Grange, A Little, Norman, Robertson, Spruce and White



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AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of the Previous Meeting 5 - 12
4. **Review of Accounting Policies and Estimation Uncertainty** 13 - 42
(Report of the Head of Finance & Procurement)
5. **Internal Audit Plan, Charter & Protocol 2021/22** 43 - 76
(Report of the Shared Head of Audit)
6. **GDPR** 77 - 78

(Report of the Shared Head of Audit)
7. **Annual Report on Exceptions and Exemptions to Procedure Rules 2019/20** 79 - 84

(Report of the Head of Governance & Performance/Monitoring Officer)
8. **Audit Plan (including Planned Audit fee 20/21)** 85 - 106

(Report of the External Auditors – Grant Thornton)
9. **Informing the Audit Risk Assessment - Lichfield District Council** 107 - 138

(Report of the External Auditors – Grant Thornton)
10. Work Programme 139 - 142
11. **Exclusion of Public and Press**

RESOLVED: That, as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted the public and press be excluded from the meeting for the following item of business which would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended.

IN PRIVATE



12. **Independent External Investigation**

Verbal Report

(Verbal update of the Head of Governance & Performance/Monitoring Officer)



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